

## EXTRA ASSISTANCE REQUEST

RETURN YOUR ENTRY TO – THE REGISTRAR, EWRB, PO BOX 10-156, WELLINGTON 6143, NZ  
FAX (04) 473 2395 | FREEPHONE 0800 66 1000

ALL sections of this form must be completed and correct details are essential to ensure acceptance of entry.

Family Name

First Names (in full)

Date of Birth

Email

Daytime Phone

Postal Address

01

Please indicate the examination you wish to sit –

Electrical theory

Electrical Service Technician "A"

Electronic Security Installer

Electrician regulations

Electrical Service Technician "B"

TEWC

02

Examination Centre

Examination Date

Have you sat this examination before?

No

Yes

If so, state year

03

Training Centre where you are going to attend the prerequisite tuition course for this examination

04

a) Extra assistance requested

05

b) Reason for extra assistance

06

**Training Provider Support – THIS SECTION MUST BE COMPLETED.**

Please have your training provider complete this section or attach a letter of support with your application

07

I declare the information I have given is correct. I am aware that passing this examination does NOT entitle me to carry out prescribed electrical work for which electrical registration is required. I agree to the release of my results to my teaching institute/provider and for the purpose of receiving awards.

Signature of Applicant

Date

## ASSISTANCE FOR CANDIDATES

Assistance is not available to candidates for the *electrical inspector theory* examination. Assistance can be granted to candidates who have difficulty with written examinations in the form of:

- **Additional time**  
This is usually up to 1/2 an hour for EST A and TEWC examinations and up to 1 hour for EST B, Electrician Theory and Electrician Regulations examinations.
- **A reader**  
The reader reads the question to the candidate and the candidate writes the answer in the examination paper. The reader cannot be an electrical worker or a person with electrical knowledge and must be approved by the Board.
- **A writer**  
The candidate reads the question and provides the answer, which is written into the examination paper by the writer. The writer cannot be an electrical worker or a person with electrical knowledge and must be approved by the Board.
- **A reader/writer**  
The reader/writer reads the question to the candidate and the candidate provides the answer that the reader/writer writes in the examination paper. The reader/writer cannot be an electrical worker or a person with electrical knowledge and must be approved by the Board.
- **Separate facilities in which the candidate can sit the examination.**  
Separate facilities can only be offered with the agreement of a training provider. The training provider has to provide a separate room and supervision. The candidate may need to pay for the separate supervision.
- **A combination of the above.**
- **Oral examinations**  
In exceptional circumstances, an oral examination can be provided.  
The examiner must be able to:
  1. paraphrase the question (for example, by giving a practical example) without answering the question for the candidate;  
and
  2. write the candidate's answer without indicating whether the answer is correct or not.

**Candidates with a learning difficulty** (such as dyslexia) or a medical condition that makes examinations difficult should provide supporting documentation from a special needs person (most polytechnics have these) or a medical practitioner. There is no restriction on the type of assistance that can be offered.

**Candidates for whom English is a second language** can be offered the assistance of additional time, a writer or separate facilities. As (potentially) registered workers they must be able to read and understand technical written material (regulation, Standards etc.), therefore cannot be offered a reader.

**Candidates who have failed the same examination two or more times** can be offered the assistance of additional time, a writer or separate facilities. As (potentially) registered workers they must be able to read and understand technical written material (regulation, Standards etc.), therefore cannot be offered a reader.

All applications must be made in writing and supported by the training provider and exam centre.  
Please post written requests to EWRB, PO Box 10156, Wellington.