



info circular

Registration Advice

Section 108 of The Electricity Act 1992 requires registration where persons are to undertake prescribed electrical work. Such work is outlined in Regulation 17.

Registration is obtainable when ALL of the following aspects, as appropriate, have been provided (refer to notes over the page):

You must complete a Registration application form with details of your safe-working practices and supply the documents listed for the category of registration required

Registration as an Electrician

National Certificate holders

- National Certificate in Electrical Engineering – Electrician Level 4 from NZQA;
- Your pass result for the Electrician's Theory exam.

ALL Other Electrician applicants

- Written confirmation from your employer that you have completed 4 years (8000 hours) of appropriate work as an electrician (see Note 1 & 2)
- Your pass result for the Electrician's Theory exam
- Your pass result for the Electrician's Regulations exam
- Confirmation of completion of electrician's practical assessment stages 1, 2 & 3.
(Overseas qualification exemptions to some of the above aspects see note 10.)

Registration as an Inspector

- EWRB or Qualified Engineer Registration certificate (which you must have held for 3 years)
- Your pass notices for Inspector's Theory exam and Practical Assessment
- Your current practising licence
- Details of 3 Installation jobs that you have undertaken which required inspection.

Registration as an Electrical Service Technician

- Written confirmation from your employer that you have completed 18 months (3000 hours) of appropriate electrical servicing work (see Note 1, 2, 3 & 4)
- Your pass notices for EST exam/s and practical assessment/s as applicable (see Note 3 & 4)
(If you are completing further EST examinations do not apply until completed)

Registration as a Line Mechanic

- Written confirmation from your employer that you have completed 24 months (4000 hours) of appropriate electrical work as a Line Mechanic (see Note 1 & 2)
- Pass results for the Line Mechanic written exam and practical assessment.

Notes for ALL REGISTRATION applications:

1. For ALL categories of Registration (other than the National Certificate-Level 4) the Board requires confirmation that **appropriate** work experience has been obtained. To enable the Board to establish that appropriate work experience has in fact been obtained, a reference (or more precisely a work history statement) is required from relevant employers. Where work experience has been obtained in New Zealand the name and registration number of the person providing the supervision must be provided.
2. These documents must provide precise details of actual electrical work that the employee has undertaken in their employ. Details such as cable types and sizes and fittings installed and/or maintained by that employee, electrical components that employee connected to those flexes or cables and the types of terminations involved are required. In addition, advice as to how much time on the nominated work has been undertaken by that employee, is also required.
3. For registration as an Electrical Service Technician to service 230 volt appliances that plug-in to the supply, EST A coursework and examinations, with details of appropriate work experience is required.
4. For registration as an Electrical Service Technician to service appliances rated at up to 460 volts that either plug-in to the supply or are permanently connected thereto, EST A&B coursework and examinations, with details of appropriate work experience is required.
5. The registration fee is \$103.00 (GST Incl) The practising licence fee is on a "pro rata" basis (see fee schedule on the application form). Make Cheques payable to "Electrical Workers Registration Board".
6. A practising license is required where prescribed electrical work is to be undertaken for payment or reward to the person holding registration or reward to any other person.
7. Applications to the **Electrical Workers Registration Board, PO Box 10156, Wellington.**
8. Recognised training providers displayed on Boards website at www.ewrb.govt.nz
9. All coursework and examinations must have been completed after 1 April 1993.
10. The ONLY exemptions are listed in the Overseas Qualifications portion of the Board's web site. NO other exemptions apply.