

# PRACTISING LICENCE APPLICATION

renew online at [www.ewr.govt.nz/renew](http://www.ewr.govt.nz/renew)

2009/2010 UNDER THE ELECTRICITY ACT 1992

To ensure accuracy of registers and mailing lists please return this form even if you are NOT applying for a practising licence.

## SECTION ONE

Details of name and address (If different from details held)

Family Name \_\_\_\_\_

First names \_\_\_\_\_

Address \_\_\_\_\_

Daytime phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_



## SECTION TWO

- Yes I wish to apply for a Practising Licence (s)
- No Practising Licence required at this time  
Why dont you require a licence?
- Retired       Working in other industry
- Other (please specify) \_\_\_\_\_

Now go to Section 3

## SECTION THREE – REGISTRATION(S) HELD (e.g. Electrician, EST A)

Now go to Section 4

## SECTION FOUR – TRAINING Are the following details covering your training correct and complete?

- Yes Go to Section 5**       **No Complete the panel on back of form**

Name of training provider

Date/Month/Year

	Name of training provider	Date/Month/Year
Safe working practices		
Testing		
CPR		
First Aid		

Now go to Section 10

## SECTION FIVE Are you actively engaged in prescribed electrical work?

- YES Now go to Section 8**       **NO Now go to Section 6**

## SECTION SIX When did you last carry out prescribed electrical work? e.g. 1995 \_\_\_\_\_

Do you have access to Electrical Codes of Practice and AS/NZS standards?

- Yes       No

If yes go to reverse of form and tick codes and standards.

Now go to Section 7

## SECTION SEVEN – TYPE OF WORK CARRIED OUT What type of prescribed work did you carry out?

- Appliance servicing       Electrical wiring       Construction or maintenance of works
- Other (please specify) \_\_\_\_\_

Now go to Section 8

## SECTION EIGHT – PAYMENT DETAILS

- I enclose a cheque made payable to the Electrical Workers Registration Board for \$ \_\_\_\_\_
- I wish to pay by credit card (Visa, Mastercard, Diners or American Express only)
- Visa       Mastercard       Diners       American Express
- Card Number \_\_\_\_\_
- Expiry Date \_\_\_\_\_ Amount \$ \_\_\_\_\_
- Cardholder's Name \_\_\_\_\_
- Cardholder's Signature \_\_\_\_\_

**DO NOT SEND CASH OR A PURCHASE ORDER**

## SECTION NINE Payment details for receipting if paid by someone other than the person named above

Name/Company \_\_\_\_\_ Department \_\_\_\_\_

Address \_\_\_\_\_

Now go to Section 10

## SECTION TEN I declare the information I have given is correct.

Signature

Date

# PRACTISING LICENCE FEES

The annual practising licence renewal fee is \$92.00 for all classes of registration.

If you are registered in more than one class the fee remains \$92.00.

Payment must accompany each application. We do not accept cash, purchase orders or Eftpos.

If payment is by credit card the expiry date field **must be filled out** or your application will be returned.



## CHECK LIST

**Is this your own application form?**

Please don't use someone else's form.

**Correct address details?**

- Daytime contact phone number/cellphone number
- Address details, including postal code
- Email address (if applicable)

**Have you completed all four parts of 'Section four - Training' in full?**

We must have date(s) in full. ie 10/05/2002

### Training Details

Details of the training you have completed to be eligible for the issue of a practising licence.

Where (name of employer, training provider, etc)	Date	Month	Year
Safe working practices			
Testing			
CPR			
First Aid			

### Now go to Section 5

**If your safety training has been done through your company please ensure these details are provided.**

**Have you enclosed payment of \$92.00.**

If your employer is paying on your behalf, payment must still accompany this application.

If you are paying by cheque please check that you have signed it.

If you are paying by credit card please check that you have entered the card type, number and expiry date correctly.

Your bank requires you to sign the credit card panel separately.

**Have you signed the statutory declaration in Section ten?**

### Important Note:

Please do not send this form in UNLESS your safety training is current. If your safety training has lapsed contact your nearest training provider urgently.

If you ticked the Yes box in section six, please tick each code of practice and standard you have access to.

## CURRENT CODES OF PRACTICE

### Electrical Codes of Practice

- NZECP 34:2001 Electrical Safety Distances
- NZECP 35:1993 Power Systems Earthing
- NZECP 36:1993 Harmonic Levels
- NZECP 41:1993 Single Wire Earth Return Systems
- NZECP 46:2003 High Voltage Live Line Work
- NZECP 52:1996 Retrofit Heaters for Spa Pool Installation
- NZECP 60:1997 Inspection, Testing & Certification of Low Voltage A.C. Railway Signalling Circuits

The electrical codes of practice can be downloaded free of charge at website [www.ess.govt.nz](http://www.ess.govt.nz)

### Standards

- AS/NZS3832:1998 Cold cathode illumination systems
- AS/NZS3000:2000 Wiring Rules
- AS/NZS4417.2:2001 Marking of electrical products to indicate compliance with regulations
- AS/NZS3016:2002 Electric security fences
- AS/NZS3012:2003 Construction and demolition sites
- AS/NZS3760:2003 In-service inspection & testing of electrical equipment
- NZS3019:2004 In-service testing
- AS/NZS3002:2008 Shows and carnivals
- AS/NZS3001:2008 Relocatable premises including caravans, tents & their site installations
- AS/NZS3004:2008 Marinas and pleasure craft at low voltage

The electrical standards are available from Standards NZ, phone 04 498 5991, or if you are a holder of a valid EWRB practising licence or a trainee and hold trainee identification cards issued by the EWRB you can access them free via the EWRB website [www.ewr.govt.nz](http://www.ewr.govt.nz)