



# Electrical Workers Registration Board

SAFETY | COMPETENCY | COMPLIANCE

## AGENDA

**ELECTRICAL WORKERS REGISTRATION BOARD 324th MEETING**  
**WEDNESDAY 17<sup>th</sup> October 2018 –Wellington commencing at 9am**  
**THURSDAY 18<sup>th</sup> October 2018 –Auckland commencing at 8.30am**  
**FRIDAY 19<sup>th</sup> October 2018 – Auckland commencing at 8.30am**

	Detail
01.00	<b>Agenda:</b>
01.01	<b>Apologies:</b>
01.02	<b>Confirmation of Preparation Time:</b>
01.03	<b>Governance Matters</b>
01.03.01	Conflicts of Interest
01.03.02	Disclosure of Interests - Interests Register
01.03.03	Health and Safety- Risk Register
01.03.04	Annual Work Plan
01.03.05	Complaint Fixtures Schedule
01.03.06	Engagement Plan: Meet and Greet Schedule
01.03.07	Stakeholder Engagement Plan
01.04	<b>Previous Minutes:</b>
01.05	<b>Reports:</b>
01.05.01	Monthly Operations Report
01.05.02	Action Points Update
01.05.03	Registrar's Reports
01.05.04	<b>Correspondence from:</b>
01.05.05	<b>Correspondence to:</b>
02.00	<b>Environmental Scanning:</b>
03.00	<b>Toolbox/Electron:</b>
04.00	<b>Project and Committee Reports:</b>
05.00	<b>Licensing Applications: (detail withheld)</b>
06.00	<b>Investigator Reports for Consideration – Registered Persons:</b>
07.00	<b>Discipline Hearings – Registered Persons:</b>
07.01	CAS1996 Manu 9am 18 October 2018 Auckland
07.02	CAS1995 Khan 9am 19 October 2018 Auckland
07.03	CAS1984 Singh 1pm 19 October 2018 Auckland
08.00	<b>Investigation Reports General – Non-Registered Persons:</b>
09.00	<b>Investigation Reports – Other:</b>
10.00	<b>Meetings with other Parties:</b>
10.01	<b>EWRB Website Strategy</b>



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10.02	<b>Discussion document:</b> <i>Ensuring effective regulations of health and safety risks associated with toxic flammable refrigerant gases.</i>
11.00	<b>General:</b>
11.01	<b>Top Achievers 2018</b>
11.02	<b>EWRB September 2018 Aspeq Report</b>
11.03	<b>Operation Agreement – Worksafe/ MBIE</b>
11.04	<b>Review of Standing Orders</b>
12.00	<b>Other Papers:</b>
12.01	

NB sensitive, confidential or privileged agenda items or those that have privacy implications have not been disclosed.

For more information please contact Board Officers by email [ewrb@mbie.govt.nz](mailto:ewrb@mbie.govt.nz) or free phone 0800 661 000