



Please see the back of the form for additional information.  
Please print clearly in black or blue pen and complete all required sections of the form.

EW Number

**PERSONAL DETAILS**

Last Name	<input type="text"/>	Street Address	<input type="text"/>	
First Name	<input type="text"/>		<input type="text"/>	
Middle Name(s)	<input type="text"/>		<input type="text"/>	Postcode <input type="text"/>
Preferred Name	<input type="text"/>	Postal Address (if different)	<input type="text"/>	
Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/>		<input type="text"/>	
Email	<input type="text"/>		<input type="text"/>	Postcode <input type="text"/>
Home Phone	<input type="text"/>	Work	<input type="text"/>	Mobile <input type="text"/>

**WHAT ARE YOU APPLYING FOR**

**1. Registration class required**

Electrician     
  Electrical Appliance Serviceperson     
  Line Mechanic     
  Cable Joiner  
 Electrical Installer     
  Electrical Service Technician

**INFORMATION SUPPORTING THE APPLICATION**

**2. Site Details – Specify what safety training you have done**

	Where (name of training provider)	Date completed (Day/Month/Year)
<input type="checkbox"/> Safe Working Practices	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
<input type="checkbox"/> Testing	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
<input type="checkbox"/> First Aid	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
<input type="checkbox"/> CPR	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

**PROVISIONAL LICENSING**

The Board may decline an application for a Provisional Licence:

- › where an applicant has previously held such a licence but did not pass or attempt to pass the required examination during the currency of the licence;
- › from an applicant who has previously held a number of Provisional Licences.

Most Provisional Licences are issued with limitations, which include one or more of the following:

- › limited to carrying out certain prescribed electrical work;
- › working on approved premises;
- › working for an approved employer;
- › not being able to supervise non registered persons;
- › not being able to test and certify wiring installation work unless such testing and certification is done under supervision of a registered electrical inspector, or a registered electrician who is entitled to test and certify wiring installation work.
- › being supervised by a supervisor of electrical work.

## ID CARD PHOTO

**Note: All ID Cards issued must display a photo of the licence holder. If you would like to change the photo currently on your licence, you can submit a new one.**

The attached photograph is a true and correct likeness of me. It meets all the criteria in the checklist overleaf.

I have already provided my ID Card photo to the Registrar.

Tick this box if you want your photo to be available online to people searching the Register of Electrical Workers.

## FIT AND PROPER PERSON

All persons who apply for renewal of a practising licence must satisfy the Board that they are a fit and proper person to hold a practising licence. The Board's rules for administration of this requirement are published on its website at [www.ewrb.govt.nz/assets/documents/rules-of-the-board/fit-and-proper-persons-rules.pdf](http://www.ewrb.govt.nz/assets/documents/rules-of-the-board/fit-and-proper-persons-rules.pdf) or call us on 0800 661 000 for clarification.

If you think you might not meet the Board's criteria then please complete this form and submit it. A licensing officer will be in contact to discuss your circumstances. Note the Board has a discretion to licence a person who does not meet the criteria if they are able to show that they are a fit and proper person to hold a licence.

Have you ever been refused or disqualified from holding an electrical registration or electrical licence in New Zealand or any other country?

Have you ever had an electrical registration or electrical licence cancelled or suspended in New Zealand or any other country?

Have you ever had any registration or licence in another regulated industry suspended or cancelled in New Zealand or any other country, for example an engineering registration or certificate?

Have you ever had a fine and/or costs imposed on you under the Act or the Electricity (Safety) Regulations 2010 for which payment is still outstanding?

Have you ever been issued with an infringement notice under the Act for which the infringement fee is still outstanding?

Have you ever been convicted of a criminal offence punishable by more than six months imprisonment in the last ten years in New Zealand or any other jurisdiction?

Have you ever had any criminal charges punishable by more than six months imprisonment pending in New Zealand or any other jurisdiction?

Have you ever done any other thing which may impact on you being a fit and proper person?

If you have answered "yes" to any of the previous questions or if you are unsure whether you need to declare your history, please tick this box. You will then be contacted to discuss your individual circumstances with a Licensing Officer confidentially.

## DECLARATION

I certify that the information  
I have provided is true and correct.

Signature

Date / /

## CHECKLIST

Have you completed the form in full?

Have you signed the declaration?

Does your passport standard photograph meet the following criteria?

- › A face, head and shoulders shot, looking directly at the camera and less than 6 months old.
- › No sunglasses, or glasses with tinted lenses that obscure your eyes.
- › 3:4 – width to height ratio, in full colour.
- › Between 50KB and 5MB in size (or printed image for paper applications)

Have you enclosed payment of the Provisional Licence fee?

- › If your employer is paying on your behalf, payment must still accompany this application.
- › If you are paying by credit card, please check that you have entered the card type, number and expiry date correctly.
- › Your bank requires you to sign the credit card panel separately.

**PAYMENT FOR PROVISIONAL LICENCE FEE OF \$130.00 (INCLUDES GST) WE DO NOT ACCEPT PURCHASE ORDERS, CASH OR CHEQUES**

I have made payment of \$130.00 by:

Credit card (information completed below)

**CREDIT OR DEBIT CARD INFORMATION**

<b>Type</b>			<b>Full Name of Cardholder</b>
MasterCard	Visa	Amex	
<b>Credit Card number</b>			<b>Signature of Cardholder</b>
<b>Expiry Date</b>	<b>CVC</b>	<b>Amount</b>	<input type="text"/>
/			

**Please complete the following if your application is being paid by another party/employer and they require a receipt.**

Name/company

Email address for receipt to be sent

Please tick if **you** require a receipt

**Please return this form with payment to: Electrical Workers Registration Board,  
PO Box 10156, Wellington 6143, New Zealand**

[New Zealand Government](#)

For more help, call our helpline on 0800 661 000 between 8am and 5pm Monday to Friday

**Privacy Notice:** Any personal information submitted on this application will be kept and maintained by the Electrical Workers Licensing Group ("the EWLG") in accordance with the New Zealand Privacy Act 2020. Personal information submitted will be used by the EWLG for determining whether applications for registration as an electrical worker or practising licences may be granted, and for the maintenance and administration of the Electrical Workers Register. You may request access to see any information held about you and where that information is inaccurate, ask for it to be corrected.