



Please see the back of the form for additional information.  
Please print clearly in black or blue pen and complete all required sections of the form.

EW Number

### PERSONAL DETAILS

Last Name	Email
First Name	Street Address
Middle Name	
Date of Birth        /        /	Postcode
Home Phone	Postal Address (if different)
Work	
Mobile	Postcode

### INFORMATION SUPPORTING THE APPLICATION

#### Previous Registration Number

If you wish to engage in prescribed work you must apply for a Practising Licence.

Tick this box if you wish to apply for a Practising Licence or explain why you do not need a practising licence at this time.

For more information about practising licences and Competence Programmes please go to the EWRB website or call 0800 661 000.

I certify that my competency training is up to date (you must tick this box to apply for a licence). **If your competency training is not up to date, please contact your nearest approved training provider. A list of providers is published at [www.ewrb.govt.nz](http://www.ewrb.govt.nz)**

### ID CARD PHOTO

**Note: All ID Cards issued must display a photo of the licence holder. If you would like to change the photo currently on your licence, you can submit a new one.**

The attached photograph is a true and correct likeness of me. It meets all the criteria in the checklist overleaf.

I have already provided my ID Card photo to the Registrar.

Tick this box if you want your photo to be available online to people searching the Register of Electrical Workers.

### FIT AND PROPER PERSON

All persons who apply for renewal of a practising licence must satisfy the Board that they are a fit and proper person to hold a practising licence. The Board's rules for administration of this requirement are published on its website at [www.ewrb.govt.nz/assets/documents/rules-of-the-board/fit-and-proper-persons-rules.pdf](http://www.ewrb.govt.nz/assets/documents/rules-of-the-board/fit-and-proper-persons-rules.pdf) or call us on 0800 661 000 for clarification.

If you think you might not be meet the Board's criteria then please complete this form and submit it. A licensing officer will be in contact to discuss your circumstances. Note the Board has a discretion to licence a person who does not meet the criteria if they are able to show that they are a fit and proper person to hold a licence.

Have you ever been refused or disqualified from holding an electrical registration or electrical licence in New Zealand or any other country?

Have you ever had an electrical registration or electrical licence cancelled or suspended in New Zealand or any other country?

Have you ever had any registration or licence in another regulated industry suspended or cancelled in New Zealand or any other country, for example an engineering registration or certificate?

Have you ever had a fine and/or costs imposed on you under the Act or the Electricity (Safety) Regulations 2010 for which payment is still outstanding?

Have you ever been issued with an infringement notice under the Act for which the infringement fee is still outstanding?

Have you ever been convicted of a criminal offence punishable by more than six months imprisonment in the last ten years in New Zealand or any other jurisdiction?

Have you ever had any criminal charges punishable by more than six months imprisonment pending in New Zealand or any other jurisdiction?

Have you ever done any other thing which may impact on you being a fit and proper person?

If you have answered "yes" to any of the previous questions or if you are unsure whether you need to declare your history, please tick this box. You will then be contacted to discuss your individual circumstances with a Licensing Officer confidentially.

## DECLARATION

I wish to have my name restored to the register under section 133 of the Electricity Amendment Act 2006.

Signature

Date

/

/

## PAYMENT OPTIONS

Restoration of name only \$130

**OR**

Restoration and practising licence \$130 + \$250 = \$380

**We do not accept purchase orders, cash, cheques or postal notes. Please enter your credit card or debit card details below:**

## CREDIT OR DEBIT CARD INFORMATION

Type

MasterCard

Visa

Amex

Full Name of Cardholder

Credit Card number

Signature of Cardholder

Expiry Date

CVC

Amount

/

**Please complete the following if your application is being paid for by your employer or another party.**

Tick if receipt is required

Name/Company name

Address

Postcode

## CHECKLIST

Have you completed the form in full?

Have you signed the declaration?

Does your passport standard photograph meet the following criteria?

- › A face, head and shoulders shot, looking directly at the camera and less than 6 months old.
- › No sunglasses, or glasses with tinted lenses that obscure your eyes.
- › 3:4 – width to height ratio, in full colour.
- › Between 50KB and 5MB in size (or printed image for paper applications).

Have you enclosed payment of the Practising Licence fee?

- › If your employer is paying on your behalf, payment must still accompany this application.
- › If you are paying by cheque, please check that you have signed it.
- › If you are paying by credit card, please check that you have entered the card type, number and expiry date correctly.
- › Your bank requires you to sign the credit card panel separately.

**Please return this form with payment to: Electrical Workers Registration Board,  
PO Box 10156, Wellington 6143, New Zealand**

[New Zealand Government](#)

For more help, call our helpline on 0800 661 000 between 8 am and 5 pm Monday to Friday

**Privacy Notice:** Any personal information submitted on this application will be kept and maintained by the Electrical Workers Licensing Group ("the EWLG") in accordance with the New Zealand Privacy Act 2020. Personal information submitted will be used by the EWLG for determining whether applications for registration as an electrical worker or practising licences may be granted, and for the maintenance and administration of the Electrical Workers Register. You may request access to see any information held about you and where that information is inaccurate, ask for it to be corrected.