



Public Information

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1. Purpose

- 1.1 This policy set out the Board's policy relating to the publication of information held by the Board.
- 1.2 This policy does not cover information held by the Board in relation to the Electrical Workers Register or individual electrical workers records other than as they relate to disciplinary matters.

2. Policy

- 2.1 The Board will make available all information in its possession which electrical workers or the public should be made aware of. Publication of information will always be at the sole discretion of the Board.
- 2.2 The Board's primary means of communicating information will be by way of:
 - (a) The Board's website at <http://ewrb.mbie1.cwp.govt.nz/>;
 - (b) ELECTRON which is the Board's newsletter which is sent periodically to electrical workers; or
 - (c) Direct communications by way of letter or email.
- 2.3 The means of communication used will be at the Board's sole discretion.
- 2.4 This policy is subject to and conditional upon the Board's Privacy Act and Official Information Act Policies.

3. Specific Information to be Published

Board Meetings

- 3.1 All proposed Board meeting dates will be notified to electrical workers in the ELECTRON and by way of the Board's website prior to the commencement of the year in which the meetings are to be held.
- 3.2 All Board meeting dates and locations will be notified in the Public Notice sections of the main daily newspapers in Auckland, Wellington, Christchurch and Dunedin and in the main newspaper in areas where meetings will be held no less than two weeks prior to any Board meeting.
- 3.3 Board meeting agendas will be posted on the Board's website one week prior to any Board meeting.

- 3.4 The Board's website and each issue of ELECTRON will include a notice advising that the Board's meeting agenda and meeting minutes are available, on request, from the Board.

Board Policies and Rules

- 3.5 The Board will publish those of its Policies and Rules which it has specified as available on its website.

Complaint Decisions

- 3.6 The Board may direct the Registrar to publish summaries of complaint decisions in Electron or on the Board's website from time to time.
- 3.7 Complaint hearing decisions which are not subject to Board Publication Orders prohibiting their publication may be made available on request.

Consultation and Discussion Papers

- 3.8 Consultation and discussion papers which the Board releases will be published on the Board's website and made available by such other means as the Board directs.